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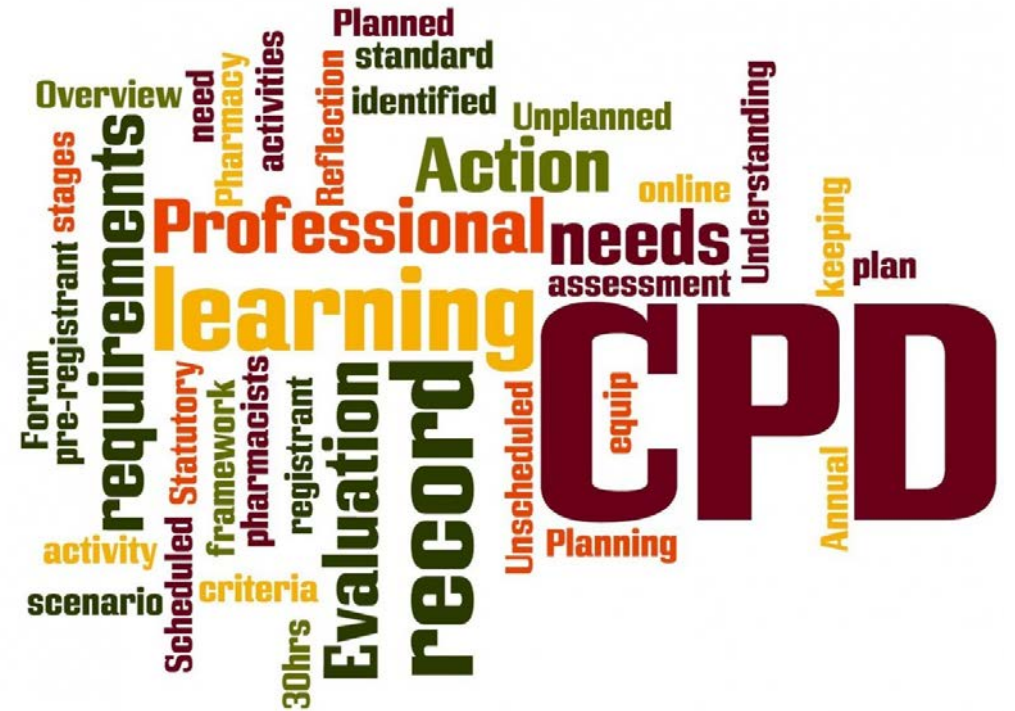
# CPD

Ali Cairns ACII

IAEA Company Secretary

# CPD

- Definitions.
- Why?
- IAEA CPD requirements.
- What activities count as CPD?
- Mycareerpath<sup>®</sup> and recording CPD.



# Definition

**Continuing:** without a pause or interruption

**Professional:** having the type of job that is respected because it involves a high level of education and training.

**Development:** the process in which someone or something grows or changes and becomes more advanced.



Source: Cambridge Dictionary.

# Why?

“All members of professional engineering institutions have an obligation to maintain their competence through CPD, and to support the learning of others. This obligation underpins the value of the professional titles of Engineering Technician, ICT Technician, Incorporated Engineer and Chartered Engineer, as well as serving society and enabling it to have confidence in the engineering profession”



# IAEA CPD Requirements

**30 hours in a 12 month period.** Of which 20 hours must be formal learning.

**Formal learning:** learning that has a specific outcome that can be measured or assessed. For example, learning a new skill/knowledge or attending a workshop/training session to achieve an identified objective.

**Informal learning:** learning that has no specific outcome set and will not be assessed. Generally this will include activities to keep up to date with general developments in the industry.

**The difference is the outcome of the CPD activity rather than how the knowledge/skill is gained.**

# What activities count as CPD?



# What activities count as CPD?

Training

Reading

Watching

Exam

Presentation

Workshop

Coaching

Delivering training

Webinar

Lecture

eLearning

Mentoring

On job training

Conference





# Mycareerpath<sup>®</sup> and recording CPD

Mycareerpath<sup>®</sup> is an easy to use online tool to help you plan your development, gather and reflect on your activities and review your progress, free for all members.

The logo for mycareerpath, featuring the text "mycareerpath" in a white, lowercase, sans-serif font with a registered trademark symbol (®) at the end, set against a solid blue rectangular background.



Home

## Login

I already have a mycareerpath account.

Use this option if you are already registered on this website and you wish to access your account.

email address

password

Remember me next time

Forgotten your details? [Click here to retrieve them.](#)

Login

## Register

I wish to create a mycareerpath account.

Use this option if you have not used this website before and haven't set up an account.

Register

[Add plan](#)

## Current plans for All Cairns

Title

Created on

25 Apr 2019



25 Apr 2019



25 Apr 2019



Plans: What is it you  
want to achieve and  
when?

## Action plan wizard

name	Ali Cairns
plan title	<input type="text"/>
objectives	<input type="text"/>
start date	<input type="text"/>
completion date	<input type="text"/>
select a profile:	<input type="text" value="CPD"/>

## Save your plan

Save your completed plan by clicking the save button below.

Save

Cancel

## Action plan wizard

name	Ali Cairns
plan title	<input type="text" value="HV vehicles"/>
objectives	<div><span><b>i</b></span> Gain the knowledge and understanding of health and safety, best working practices and the dangers associated with working on high voltage vehicles</div>
start date	<input type="text" value="08/05/2019"/>
completion date	<input type="text" value="09/05/2019"/>
select a profile:	
	<input type="text" value="CPD"/>

## Save your plan

Save your completed plan by clicking the save button below.

## Action plan wizard

name	Ali Cairns
plan title	<input type="text" value="General Industry knowledge"/>
objectives	<div><span>i</span> <input type="text" value="keep up to date with developments in the industry, "/></div>
start date	<input type="text" value="01/01/2019"/>
completion date	<input type="text" value="31/12/2019"/>
select a profile:	<input type="text" value="CPD"/>

## Save your plan

Save your completed plan by clicking the save button below.

Save

Cancel

[Add evidence](#)

### Current evidence records for Ali Cairns (05/05/2019)

Title

High Voltage

ABI Code

ABI Co

General

Evidence  
activity, time taken,  
CPD and add a reflection  
statement.

A plan can have more than one evidence record. For example recommended reading following a training session or workshop.

## Evidence wizard

name	Ali Cairns
title	High Voltage vehicle preparation and assessment *
activity	<i>i</i> 2 day training course at Thatcham. Objectives covered: health and safety, best working practices and the dangers associated with working on high voltage vehicles *
reflective statement	<i>i</i> I feel much more confident and able to assess HV vehicles following the training and will be using the knowledge regularly.
formal or informal	<i>i</i> formal
time spent (hours)	<i>i</i> 10 hours
start date	08/05/2019 *
completion date	09/05/2019 *

select a profile:

CPD ▼

## Upload supporting documents

This section is optional and can be used to upload files to support your Evidence.

You can upload files from your computer, or submit a link to another website where the document is stored. You must give uploaded files a title. Maximum file size is 25Mb.

file title / website address	<input type="text"/>
file to upload:	<input type="button" value="Choose File"/> No file chosen

Option to upload files or record web address.



### Evidence wizard

name	Ali Cairns
title	General Industry knowledge
activity	<i>i</i> read the Assessor magazine and other industry newsletters/
reflective statement	<i>i</i> I have found VDA123.com very useful and have subscribed
formal or informal	<i>i</i> Informal
time spent (hours)	<i>i</i> 8 hours
start date	01/01/2019 *
completion date	30/04/2019 *

select a profile:

CPD ▼

### Upload supporting documents

This section is optional and can be used to upload files to support your Evidence.

You can upload files from your computer, or submit a link to another website where the document is stored. You must give uploaded files a title. Maximum file size is 25Mb.

file title / website address	www.vda.com
file to upload:	<input type="button" value="Choose File"/> No file chosen

Update a continuing CPD objective as the activity is carried out.



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